



COUNCIL MEETING

WEDNESDAY, 10 FEBRUARY 2021

ORDER PAPER (Pages 1 - 18)

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WEBCASTING NOTICE

This meeting will be recorded for live and/or subsequent broadcast on the Council's website in accordance with the Council's capacity in performing a task in the public interest and in line with the Openness of Local Government Bodies Regulations 2014.

The whole of the meeting will be recorded, except where there are confidential or exempt items, and the footage will be on the website for six months.

If you have any queries regarding webcasting of meetings, please contact Committee Services.

On behalf of all councillors, I would like to welcome you to this evening's meeting, which we are holding remotely as permitted under new Regulations due to the ongoing Covid-19 pandemic and government guidance. The Council has therefore made arrangements, following the change in the law, to hold the meeting virtually via Microsoft Teams, which is being streamed live and recorded and will be available for repeated viewing afterwards for up to 180 days from the date of this meeting.

If members of the public do not have an internet connection or access to a computer, they will be able to dial into the meeting and hear the proceedings but will not be able to participate, unless they have registered to speak. A message has been posted on the website in this regard. For public speakers, by participating virtually in the meeting you are consenting to being filmed and recorded, and the possible use of those images and sound recordings for webcasting and / or training purposes.

I should be grateful if participants in this meeting would ensure that:

- your cameras and microphones are turned off at all times unless you are speaking during the meeting
- your mobile phones and other hand-held devices are switched to silent during the duration of the meeting
- you minimise background distractions

This Order Paper sets out details of those members of the public who have given advance notice of their wish to ask a question or address the Council in respect of any matter on the agenda or any matter relating to the Council's functions, powers or duties. It also sets out details of any questions submitted by councillors on any matter relating to the Council's functions, powers or duties or any matter which affects the Borough, or any motions and amendments to be proposed by councillors in respect of the business on the agenda.

Unless a member of the public has given notice of their wish to ask a question or address the Council under Item 6 (Public Participation), they will not be permitted to speak. Those who have given notice may address the Council for a maximum of three minutes. Speakers may not engage in any further debate once they have finished their speech.

Councillor Richard Billington (The Mayor of Guildford)

| Time limits on speeches at full Council meetings: | |
|---|------------|
| Public speaker: | 3 minutes |
| Response to public speaker: | 3 minutes |
| Questions from councillors: | 3 minutes |
| Response to questions from councillors: | 3 minutes |
| Proposer of a motion: | 10 minutes |
| Seconder of a motion: | 5 minutes |
| Other councillors speaking during the debate on a motion: | 5 minutes |
| Proposer of a motion's right of reply at the end of the debate on the motion: | 10 minutes |
| Proposer of an amendment: | 5 minutes |
| Seconder of an amendment: | 5 minutes |
| Other councillors speaking during the debate on an amendment: | 5 minutes |
| Proposer of a motion's right of reply at the end of the debate on an amendment: | 5 minutes |
| Proposer of an amendment's right of reply at the end of the debate on an amendment: | 5 minutes |

Note: Where it is necessary to conduct a vote by roll call, the name of each councillor present and eligible to vote will be read out in a random order rather than alphabetically by initial letter of surname.

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 DISCLOSURES OF INTEREST

To receive and note any disclosable pecuniary interests from councillors. In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must also withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, the councillor must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

Councillors are further invited to disclose any non-pecuniary interest which may be relevant to any matter on this agenda, in the interests of transparency, and to confirm that it will not affect their objectivity in relation to that matter.

3 MINUTES (Pages 5 – 22 of the Council agenda)

To confirm the minutes of the meeting of the Council held on 8 December 2020 and the extraordinary meeting held on 17 December 2020.

4 MAYOR'S COMMUNICATIONS

To receive any communications or announcements from the Mayor.

5. LEADER'S COMMUNICATIONS

The Leader to comment on the following matters:

- COVID-19 update
- Elections – 6 May 2021
- Safer Internet Day
- Guildford in Bloom

Councillors shall have the opportunity of asking questions of the Leader in respect of his communications.

6. PUBLIC PARTICIPATION

No questions or requests to speak have been received from the public

7. QUESTIONS FROM COUNCILLORS

No questions have been received from councillors.

8. COUNCIL MOTION ON CLIMATE CHANGE: PROGRESS REPORT (Pages 23 – 34 of the Council agenda)

The Lead Councillor for Climate Change, Councillor Jan Harwood to propose, and the Leader of the Council, Councillor Joss Bigmore to second, the adoption of the following motion:

“That the Council endorses the measures taken in response to the motion adopted by the Council on 6 October 2020 outlined in the progress report submitted to the Council.”

Comments:

None

9. PAY POLICY STATEMENT 2021-22 (Pages 35 – 50 of the Council agenda)

The Leader of the Council, Councillor Joss Bigmore to propose, and the Lead Councillor for Resources, Councillor Tim Anderson to second, the adoption of the following motion:

“That the Pay Policy Statement for the 2021-22 financial year, attached at Appendix 1 to the report submitted to the Council, be approved”.

Reason:

To comply with the requirements of the Localism Act 2011 (Section 39) and associated guidance”

Comments:

Councillor Ramsey Nagaty

10. CAPITAL AND INVESTMENT STRATEGY (2020-21 TO 2024-25) (Pages 51 – 134 of the Council agenda)

Corrections:

In Appendix 3, General Fund capital programme - schedule of approved schemes, (pages 107 and 108 of the agenda) column (h) which is the Project Expenditure total, currently states that it is the aggregate of columns (b) and (g). Column (h) should actually be the aggregate of columns (b), (f) and (g).

In Appendix 4, General Fund capital programme - schedule of provisional schemes, (Page 109 of the Council agenda), column (i) which is the Project Expenditure total should actually be the aggregate of columns (b), (g), and (h).

The motion:

The Lead Councillor for Resources, Councillor Tim Anderson to propose, and the Leader of the Council, Councillor Joss Bigmore to second, the adoption of the following motion:

- (1) That the General Fund capital estimates, as shown in Appendices 3 and 4 to the report submitted to the Council (current approved and provisional schemes), as amended to include the new capital bid in respect of the Guildford Economic Regeneration Programme, Appendix 5 (schemes funded from reserves) and Appendix 6 (s106 schemes), be approved.

- (2) That the Minimum Revenue Provision policy, referred to in section 5 of the report be approved.
- (3) That the capital and investment strategy be approved, specifically the Investment Strategy and Prudential Indicators contained within the report and in Appendix 1.

Reasons:

- To enable the Council to approve the Capital and Investment strategy for 2021-22 to 2024-25
- To enable the Council, at its budget meeting on 10 February 2021 to approve the funding required for the new capital investment proposals

Comments:

Councillor Graham Eyre

11. HOUSING REVENUE ACCOUNT BUDGET 2021-22 (Pages 135 – 162 of the Council agenda)

Update

Following a final review of the HRA budget report, officers have picked up an error on the calculation of HRA rents. The measure of CPI used in the calculation should be 0.5% (not 0.8%) representing the September CPI published by the Office for National Statistics, as set out in the April 2020 Rent Standard issued by the Regulator of Social housing. This has resulted in a reduction in planned surplus on revenue by £91,480.

Corrections to the report

- *The reduction in income of £91,480 needs to be reflected in the HRA Budget Summary set out in Appendix 1 to the report (pages 149 and 150 of the agenda). A revised HRA Budget Summary is set out in Appendix 1 to this Order Paper.*
- *Amend the first sentence of the second paragraph of the Executive Summary (page 135 of the agenda) to read: “It is proposed that the rents for 2021-22 should increase by 1.5% being the annual (0.5%) September 2019 to September 2020 Consumer Price Index (CPI) plus 1% prescription”.*
- *Amend paragraphs (1) and (2) of the Recommendation (page 136 of the agenda) to read:*
 - “(1) That the revised HRA revenue budget for 2021-22, as set out in Appendix 1 to the Order Paper, be approved.*
 - (2) That a rent increase of 1.5%, comprising the September 2020 CPI (0.5%) plus 1%, as required by the Welfare Reform and Work Act 2016, be implemented.”*
- *Amend the following items in the table in paragraph 7.2 of the report (page 139 of the agenda) as follows:*

| Item | Assumption |
|------------------------|-------------------|
| September CPI | 0.5% |
| Rent increase CPI + 1% | 1.5% |

- *Amend paragraph 7.4 of the report (page 139 of the agenda) so that it reads:*
 - “7.4 Due to the requirement under the Welfare Reform and Work Act 2016, rents will increase by CPI plus 1% per annum in 2021-22, which will result in additional income of approximately £549,000.”*

Councillors' speeches:

Under Council Procedure Rule 15 (f), there shall be no time limit for the Lead Councillor for Housing and Development Control in moving the motion to approve the Housing Revenue Account budget, or for one spokesperson from each opposition group in commenting on that motion. Normal Procedure Rules will apply in respect of all other councillors speaking in the debate - i.e. they will have five minutes each, and the Lead Councillor will have up to 10 minutes (if necessary) to sum up at the end of the debate.

The motion:

The Deputy Leader of the Council and Lead Councillor for Housing and Development Control, Councillor Caroline Reeves to propose, and the Lead Councillor for Resources, Councillor Tim Anderson to second, the adoption of the following motion:

- (1) That the revised HRA revenue budget for 2021-22, as set out in Appendix 1 to the Order Paper, be approved.
- (2) That a rent increase of 1.5%, comprising the September 2020 CPI (0.5%) plus 1%, as required by the Welfare Reform and Work Act 2016, be implemented.
- (3) That the fees and charges for HRA services for 2021-22, as set out in Appendix 2 to the report, be approved.
- (4) That a 3.4% increase in garage rents be approved for 2021-22.
- (5) That the Housing Investment Programme as shown in Appendix 4 to the report (current approved and provisional schemes), be approved.

Reasons:

To enable the Council to set the rent charges for HRA property and associated fees and charges, along with authorising the necessary revenue and capital expenditure to implement a budget, this is consistent with the objectives outlined in the HRA Business Plan.

Comments:

Councillor James Walsh (Labour Group Spokesperson)

Councillor Nigel Manning (Conservative Group Spokesperson)

Councillor Ramsey Nagaty (Guildford Greenbelt Group Spokesperson)

12. BUSINESS PLANNING - GENERAL FUND BUDGET 2021-22 (Pages 163 - 292 of the Council agenda)

Correction:

Following the identification of a small error in Appendix 2 – General Fund Summary (page 197 of the Council agenda), a corrected version is attached as Appendix 2 to this Order Paper.

Council Tax Precepts

The Council is required to formally approve the aggregate Council Tax for residents of Guildford Borough, including its own Council Tax requirement and the Council Tax requirements of the other relevant major precepting authorities, which are Surrey County Council (SCC) and the Police and Crime Commissioner for Surrey (PCCS).

We have received confirmation that neither SCC nor the PCCS have set an excessive Council Tax for 2021-22 and details of their respective precepts are set out below.

Councillors' speeches:

Under Council Procedure Rule 15 (f), there shall be no time limit for the Lead Councillor for Resources in moving the motion to approve the General Fund Budget and proposed Council Tax, or for one spokesperson from each opposition group in commenting on that motion.

Normal Procedure Rules will apply in respect of all other councillors speaking in the debate – i.e. they will have five minutes each, and the Lead Councillor would have up to 10 minutes (if necessary) to sum up at the end of the debate.

Requirement for Recorded Vote

Under The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014 and Council Procedure Rule 19 (d), the Council is required to conduct a recorded vote on the proposed budget and Council tax resolution referred to below.

Restriction on Voting

Councillors' attention is drawn to the requirements of Section 106 of the Local Government Finance Act 1992, as set out in paragraphs 14.11 to 14.13 of the report (page 176 of the agenda).

Fees and charges

It is necessary to amend some of the proposed fees and charges in respect of Bereavement Services referred to in Appendix 6 to the report (pages 261-263 of the Council agenda). Appendix 3 to this Order Paper sets out these proposed revised fees and charges for this service for 2021-22.

Section 151 Officer's statutory report

The Mayor to ask the Chief Finance Officer, Claire Morris, to comment on the budget and her statutory report set out in Appendix 1 to the report submitted to the Council (pages 179 to 196 of the Council agenda).

The Motion (Budget and Council Tax Resolution):

The Lead Councillor for Resources, Councillor Tim Anderson to propose, and the Leader of the Council, Councillor Joss Bigmore to second, the adoption of the following motion:

- (1) That the budget be approved, and specifically that the Council Tax requirement for 2021-22 be set at £10,392,720 excluding parish precepts and £12,327,945 to include parish precepts.
- (2) That the Band D Council Tax for 2021-22 (excluding parish precepts) be set at £181.82, an increase of £5.00 (2.83%).
- (3) That the Band D Council Tax for 2021-22 (including parish precepts) be set at £215.68.
- (4) That the Council approves the following, as considered by the Executive on 26 January 2021:
 - (i) the General Fund revenue estimates for 2021-22 including proposed fees and charges relating to General Fund services, as set out in Appendix 6 to the report submitted to the Council, as amended by the revised fees and charges for Bereavement Services (see Appendix 3 to this Order Paper);
 - (ii) the Housing Revenue Account estimates for 2021-22, including housing rents (as amended) and other fees and charges;
 - (iii) the Capital and Investment Strategy for 2021-22; and
 - (iv) the Housing Revenue Account capital programme for 2021-22.
- (5) That the Council notes that the Chief Finance Officer, in accordance with the terms of her delegated authority, has calculated the following amounts for the year 2021-22 in accordance with regulations made under Sections 31B (3) and 34(4) of the Local Government Finance Act 1992 (as amended) ('the Act'):
 - (i) 57,159.40 being the amount calculated by the Council, in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax

Base) Regulations 1992, as its council tax base for 2021-22 for the whole Council area.

(ii) For those parts of the borough to which a parish precept relates:

| Parish of | |
|------------------|---------|
| Albury | 617.76 |
| Artington | 138.06 |
| Ash | 6761.55 |
| East Clandon | 141.28 |
| West Clandon | 706.10 |
| Compton | 479.70 |
| Effingham | 1389.38 |
| East Horsley | 2493.76 |
| West Horsley | 1498.87 |
| Normandy | 1344.23 |
| Ockham | 264.32 |
| Pirbright | 1225.34 |
| Puttenham | 308.69 |
| Ripley | 902.75 |
| St.Martha | 409.50 |
| Seale & Sands | 510.12 |
| Send | 2042.14 |
| Shackleford | 370.31 |
| Shalford | 1874.54 |
| Shere | 1971.55 |
| Tongham | 870.77 |
| Wanborough | 177.94 |
| Wisley (Meeting) | 96.92 |
| Worplesdon | 3451.60 |

being the amounts calculated by the Council, in accordance with Regulation 6 of the 1992 Regulations, as the amounts of its council tax base for the year for dwellings in those parts of its area to which one or more special items relate.

- (6) That the Council calculates the following amounts for the financial year 2021-22 in accordance with Sections 31 to 36 of the Act:
- (i) £136,535,590 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by parish councils.
 - (ii) £124,207,645 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act
 - (iii) £12,327,945 being the amount by which the aggregate at sub-paragraph (i) above exceeds the aggregate at sub-paragraph (ii) above, calculated by the Council in accordance with Section 31A(4) of the Act, as its council tax requirements for the year.
 - (iv) £215.68 being the amount at sub-paragraph (iii) above divided by the amount at sub-paragraph (i) of paragraph (5) above,

calculated by the Council, in accordance with Section 31B (1) of the Act, as the basic amount of its Council Tax for the year (including parish precepts).

(v) £1,935,225

being the aggregate amount of all special items (parish precepts) referred to in Section 34(1) of the Act as follows:

| Parish of | £ |
|------------------|------------------|
| Albury | 45,307 |
| Artington | 4,255 |
| Ash | 489,814 |
| East Clandon | 8,354 |
| West Clandon | 23,941 |
| Compton | 26,873 |
| Effingham | 121,770 |
| East Horsley | 143,000 |
| West Horsley | 83,816 |
| Normandy | 147,000 |
| Ockham | 15,168 |
| Pirbright | 65,608 |
| Puttenham | 13,755 |
| Ripley | 70,415 |
| St.Martha | 16,860 |
| Seale & Sands | 19,000 |
| Send | 82,089 |
| Shackleford | 15,553 |
| Shalford | 98,025 |
| Shere | 140,240 |
| Tongham | 40,784 |
| Wanborough | 6,742 |
| Wisley (Meeting) | 0 |
| Worplesdon | 256,856 |
| Total | 1,935,225 |

(vi) £181.82

being the amount at sub-paragraph (iv) above less the result given by dividing the amount at sub-paragraph (v) above by the amount at sub-paragraph (i) of paragraph (5) above, calculated by the Council in accordance with Section 34(2) of the Act, as the basic amount of its council tax for the year for dwellings in those parts of its area to which no special item (parish precept) relates.

(vii) Part of the Council's area

| Parish of | £ p |
|------------------|------------|
| Albury | 255.16 |
| Artington | 212.64 |
| Ash | 254.26 |
| East Clandon | 240.95 |
| West Clandon | 215.73 |
| Compton | 237.84 |

| | |
|------------------|--------|
| Effingham | 269.46 |
| East Horsley | 239.16 |
| West Horsley | 237.74 |
| Normandy | 291.18 |
| Ockham | 239.20 |
| Pirbright | 235.36 |
| Puttenham | 226.38 |
| Ripley | 259.82 |
| St.Martha | 222.99 |
| Seale & Sands | 219.07 |
| Send | 222.02 |
| Shackleford | 223.82 |
| Shalford | 234.11 |
| Shere | 252.95 |
| Tongham | 228.66 |
| Wanborough | 219.71 |
| Wisley (Meeting) | 181.82 |
| Worplesdon | 256.24 |

being the amounts given by adding to the amount at sub-paragraph (vi) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at sub-paragraph (ii) of paragraph (5) above, calculated by the Council in accordance with Section 34(3) of the Act, as the basic amounts of its council tax for the year for dwellings in those parts of its area to which one or more special items relate.

(viii) Part of the Council's area

| VALUATION BANDS | | | | | | | | |
|-----------------|--------|--------|--------|--------|--------|--------|--------|--------|
| | Band A | Band B | Band C | Band D | Band E | Band F | Band G | Band H |
| PARISH | £ p | £ p | £ p | £ p | £ p | £ p | £ p | £ p |
| Albury | 170.11 | 198.46 | 226.81 | 255.16 | 311.86 | 368.56 | 425.27 | 510.32 |
| Artington | 141.76 | 165.39 | 189.01 | 212.64 | 259.89 | 307.15 | 354.40 | 425.28 |
| Ash | 169.51 | 197.76 | 226.01 | 254.26 | 310.76 | 367.26 | 423.77 | 508.52 |
| East Clandon | 160.63 | 187.41 | 214.18 | 240.95 | 294.49 | 348.04 | 401.58 | 481.90 |
| West Clandon | 143.82 | 167.79 | 191.76 | 215.73 | 263.67 | 311.61 | 359.55 | 431.46 |
| Compton | 158.56 | 184.99 | 211.41 | 237.84 | 290.69 | 343.55 | 396.40 | 475.68 |
| Effingham | 179.64 | 209.58 | 239.52 | 269.46 | 329.34 | 389.22 | 449.10 | 538.92 |
| East Horsley | 159.44 | 186.01 | 212.59 | 239.16 | 292.31 | 345.45 | 398.60 | 478.32 |
| West Horsley | 158.49 | 184.91 | 211.32 | 237.74 | 290.57 | 343.40 | 396.23 | 475.48 |
| Normandy | 194.12 | 226.47 | 258.83 | 291.18 | 355.89 | 420.59 | 485.30 | 582.36 |
| Ockham | 159.47 | 186.04 | 212.62 | 239.20 | 292.36 | 345.51 | 398.67 | 478.40 |
| Pirbright | 156.91 | 183.06 | 209.21 | 235.36 | 287.66 | 339.96 | 392.27 | 470.72 |

| VALUATION BANDS | | | | | | | | |
|---------------------|--------|--------|--------|--------|--------|--------|--------|--------|
| Puttenham | 150.92 | 176.07 | 201.23 | 226.38 | 276.69 | 326.99 | 377.30 | 452.76 |
| Ripley | 173.21 | 202.08 | 230.95 | 259.82 | 317.56 | 375.30 | 433.03 | 519.64 |
| St.Martha | 148.66 | 173.44 | 198.21 | 222.99 | 272.54 | 322.10 | 371.65 | 445.98 |
| Seale & Sands | 146.05 | 170.39 | 194.73 | 219.07 | 267.75 | 316.43 | 365.12 | 438.14 |
| Send | 148.01 | 172.68 | 197.35 | 222.02 | 271.36 | 320.70 | 370.03 | 444.04 |
| Shackleford | 149.21 | 174.08 | 198.95 | 223.82 | 273.56 | 323.30 | 373.03 | 447.64 |
| Shalford | 156.07 | 182.09 | 208.10 | 234.11 | 286.13 | 338.16 | 390.18 | 468.22 |
| Shere | 168.63 | 196.74 | 224.84 | 252.95 | 309.16 | 365.37 | 421.58 | 505.90 |
| Tongham | 152.44 | 177.85 | 203.25 | 228.66 | 279.47 | 330.29 | 381.10 | 457.32 |
| Wanborough | 146.47 | 170.89 | 195.30 | 219.71 | 268.53 | 317.36 | 366.18 | 439.42 |
| Wisley (Meeting) | 121.21 | 141.42 | 161.62 | 181.82 | 222.22 | 262.63 | 303.03 | 363.64 |
| Worplesdon | 170.83 | 199.30 | 227.77 | 256.24 | 313.18 | 370.12 | 427.07 | 512.48 |
| TOWN AREA | | | | | | | | |
| Guildford | 121.21 | 141.42 | 161.62 | 181.82 | 222.22 | 262.63 | 303.03 | 363.64 |

being the amounts given by multiplying the amounts at sub-paragraphs (vi) and (vii) above by the number which in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

- (7) That the Council notes that for the year 2021-22, (i) Surrey County Council (SCC) and (ii) the Police and Crime Commissioner for Surrey (PCCS) have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Act, for each of the categories of dwelling in the Council's area as shown below:

| VALUATION BANDS | | | | | | | | |
|-----------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| | Band A | Band B | Band C | Band D | Band E | Band F | Band G | Band H |
| | £ p | £ p | £ p | £ p | £ p | £ p | £ p | £ p |
| (i) SCC | 1,032.72 | 1,204.84 | 1,376.96 | 1,549.08 | 1,893.32 | 2,237.56 | 2,581.80 | 3,098.16 |
| (ii) PCCS | 190.38 | 222.11 | 253.84 | 285.57 | 349.03 | 412.49 | 475.95 | 571.14 |

- (8) That the Council agrees, having calculated the aggregate in each of the amounts at sub-paragraph (viii) of paragraph (6) and paragraph (7) above, to set the following amounts as the amounts of Council Tax for the year 2021-22 for each of the categories of dwellings shown below in accordance with Section 30(2) of the Act.

Part of the Council's Area:

| PARISH | VALUATION BANDS | | | | | | | |
|-----------------------------|-----------------|----------|----------|----------|----------|----------|----------|----------|
| | Band A | Band B | Band C | Band D | Band E | Band F | Band G | Band H |
| | £ p | £ p | £ p | £ p | £ p | £ p | £ p | £ p |
| Albury | 1,393.21 | 1,625.41 | 1,857.61 | 2,089.81 | 2,554.21 | 3,018.61 | 3,483.02 | 4,179.62 |
| Artington | 1,364.86 | 1,592.34 | 1,819.81 | 2,047.29 | 2,502.24 | 2,957.20 | 3,412.15 | 4,094.58 |
| Ash | 1,392.61 | 1,624.71 | 1,856.81 | 2,088.91 | 2,553.11 | 3,017.31 | 3,481.52 | 4,177.82 |
| East Clandon | 1,383.73 | 1,614.36 | 1,844.98 | 2,075.60 | 2,536.84 | 2,998.09 | 3,459.33 | 4,151.20 |
| West Clandon | 1,366.92 | 1,594.74 | 1,822.56 | 2,050.38 | 2,506.02 | 2,961.66 | 3,417.30 | 4,100.76 |
| Compton | 1,381.66 | 1,611.94 | 1,842.21 | 2,072.49 | 2,533.04 | 2,993.60 | 3,454.15 | 4,144.98 |
| Effingham | 1,402.74 | 1,636.53 | 1,870.32 | 2,104.11 | 2,571.69 | 3,039.27 | 3,506.85 | 4,208.22 |
| East Horsley | 1,382.54 | 1,612.96 | 1,843.39 | 2,073.81 | 2,534.66 | 2,995.50 | 3,456.35 | 4,147.62 |
| West Horsley | 1,381.59 | 1,611.86 | 1,842.12 | 2,072.39 | 2,532.92 | 2,993.45 | 3,453.98 | 4,144.78 |
| Normandy | 1,417.22 | 1,653.42 | 1,889.63 | 2,125.83 | 2,598.24 | 3,070.64 | 3,543.05 | 4,251.66 |
| Ockham | 1,382.57 | 1,612.99 | 1,843.42 | 2,073.85 | 2,534.71 | 2,995.56 | 3,456.42 | 4,147.70 |
| Pirbright | 1,380.01 | 1,610.01 | 1,840.01 | 2,070.01 | 2,530.01 | 2,990.01 | 3,450.02 | 4,140.02 |
| Puttenham | 1,374.02 | 1,603.02 | 1,832.03 | 2,061.03 | 2,519.04 | 2,977.04 | 3,435.05 | 4,122.06 |
| Ripley | 1,396.31 | 1,629.03 | 1,861.75 | 2,094.47 | 2,559.91 | 3,025.35 | 3,490.78 | 4,188.94 |
| St.Martha | 1,371.76 | 1,600.39 | 1,829.01 | 2,057.64 | 2,514.89 | 2,972.15 | 3,429.40 | 4,115.28 |
| Seale & Sands | 1,369.15 | 1,597.34 | 1,825.53 | 2,053.72 | 2,510.10 | 2,966.48 | 3,422.87 | 4,107.44 |
| Send | 1,371.11 | 1,599.63 | 1,828.15 | 2,056.67 | 2,513.71 | 2,970.75 | 3,427.78 | 4,113.34 |
| Shackleford | 1,372.31 | 1,601.03 | 1,829.75 | 2,058.47 | 2,515.91 | 2,973.35 | 3,430.78 | 4,116.94 |
| Shalford | 1,379.17 | 1,609.04 | 1,838.90 | 2,068.76 | 2,528.48 | 2,988.21 | 3,447.93 | 4,137.52 |
| Shere | 1,391.73 | 1,623.69 | 1,855.64 | 2,087.60 | 2,551.51 | 3,015.42 | 3,479.33 | 4,175.20 |
| Tongham | 1,375.54 | 1,604.80 | 1,834.05 | 2,063.31 | 2,521.82 | 2,980.34 | 3,438.85 | 4,126.62 |
| Wanborough | 1,369.57 | 1,597.84 | 1,826.10 | 2,054.36 | 2,510.88 | 2,967.41 | 3,423.93 | 4,108.72 |
| Wisley (Parish Meeting)* | 1,344.31 | 1,568.37 | 1,792.42 | 2,016.47 | 2,464.57 | 2,912.68 | 3,360.78 | 4,032.94 |
| Worplesdon | 1,393.93 | 1,626.25 | 1,858.57 | 2,090.89 | 2,555.53 | 3,020.17 | 3,484.82 | 4,181.78 |
| TOWN AREA | | | | | | | | |
| Guildford | 1,344.31 | 1,568.37 | 1,792.42 | 2,016.47 | 2,464.57 | 2,912.68 | 3,360.78 | 4,032.94 |

*Note: Wisley Parish Meeting

In accordance with the Executive's decision at its meeting on 8 August 2002 (see Minute No. 270 – 2002-03), the Chief Finance Officer has anticipated the precept for 2021-22 for the Wisley Parish Meeting to be £nil and this is reflected in all the relevant Council Tax figures above.

- (9) That the Council determines that the Borough Council's basic amount of council tax for 2021-22 is not excessive in accordance with the principles approved under section 52ZB of the Act.

- (10) That, as the billing authority, the Council notes that it has not been notified by a major precepting authority that its relevant basic amount of Council Tax for 2021-22 was excessive under the regulations and that the billing authority was not required to hold a referendum in accordance with Section 52ZK of the Act.
- (11) That the Council agrees, in respect of council tax payments:
- (i) that the payment dates for the statutory ten monthly instalment scheme be set to run from 2 April to 2 January each year; and
 - (ii) that the payment dates be set as the second day of each month for a customer who has requested to opt out of the statutory scheme under the provisions of The Council Tax (Administration and Enforcement) (Amendment) (No 2) (England) Regulations 2012.
- (12) That the Council agrees, in respect of non-domestic rate payments:
- (i) that the payment dates for the statutory ten monthly instalment scheme be set to run from 2 April to 2 January each year; and
 - (ii) that the payment dates be set as the second day of each month for a customer who has requested to opt out of the statutory scheme under the provisions of the Non Domestic Rating (Collection and Enforcement) (Amendment) (England) Regulations 2014.
- (13) That the Council approves the annual statement of accounts for Wisley Parish Meeting, which is currently dormant, for the year ended 31 March 2020, as set out below:

| | Year ending | |
|--|-----------------------|-----------------------|
| | 31 March 2019 £ | 31 March 2020 £ |
| 1. Balances brought forward | 3,525 | 3,551 |
| 2. (+) Annual precept | Nil | Nil |
| 3. (+) Total other receipts | 26 | 28 |
| 4. (-) Staff costs | Nil | Nil |
| 5. (-) Loan interest/capital repayments | Nil | Nil |
| 6. (-) Total other payments | Nil | Nil |
| 7. (=) Balances carried forward | 3,551 | 3,579 |
| 8. Total cash and investments | 3,551 | 3,579 |
| 9. Total fixed assets and long-term assets | Nil | Nil |
| 10. Total borrowings | Nil | Nil |

Reason for Decision:

To enable the Council to set the Council Tax requirement and council tax for the 2021-22 financial year.

Comments:

Councillor James Walsh (Labour Group Spokesperson)

Councillor Nigel Manning (Conservative Group Spokesperson)

13. DESIGNATION OF MONITORING OFFICER (Pages 293 – 298 of the Council agenda)

The Leader of the Council, Councillor Joss Bigmore, to propose, and the Deputy Leader of the Council, Councillor Caroline Reeves to second, the adoption of the following motion:

That, in accordance with Section 5 of the Local Government and Housing Act 1989 (as amended), Diane Owens (Lead Specialist – Legal) be designated as the Monitoring Officer for the Council with effect from 25 February 2021.

Reason:

As a qualified solicitor with many years of local government experience carrying out both legal services and monitoring officer duties at a number of different councils, Diane Owens is currently the Senior Deputy Monitoring Officer and already holds the post of Lead Legal Specialist. Diane Owens is therefore considered to be the most suitable officer to be designated as Monitoring Officer.

Comments:

Councillor Ramsey Nagaty

14 MINUTES OF THE EXECUTIVE (Pages 299 – 312 of the Council agenda)

To receive and note the minutes of the meetings of the Executive held on 26 November 2020 and 5 January 2021, which are attached to the Council agenda.

Comments:

None

15. COMMON SEAL

To order the Common Seal.

HOUSING REVENUE ACCOUNT - 2021-22 BUDGET SUMMARY

| 2018-19 Actual £ | 2019-20 Actual £ | Analysis | 2020-21 Estimate £ | 2020-21 Projection £ | 2021-22 Estimate £ |
|------------------------|------------------------|--|--------------------------|----------------------------|--------------------------|
| | | Borough Housing Services | | | |
| 738,104 | 793,019 | Income Collection | 689,140 | 668,787 | 684,649 |
| 1,036,217 | 1,164,320 | Tenants Services | 888,840 | 1,230,913 | 1,259,070 |
| 81,030 | 122,998 | Tenant Participation | 148,880 | 114,599 | 117,245 |
| 69,865 | 107,717 | Garage Management | 101,690 | 94,367 | 95,099 |
| 59,064 | 41,744 | Elderly Persons Dwellings | 75,280 | 43,280 | 43,779 |
| 584,036 | 575,851 | Flats Communal Services | 513,510 | 601,168 | 611,716 |
| 423,867 | 414,254 | Environmental Works to Estates | 444,460 | 429,677 | 430,894 |
| 5,676,678 | 6,265,983 | Responsive & Planned Maintenance | 5,857,920 | 3,793,321 | 5,857,920 |
| 121,665 | 137,128 | SOCH & Equity Share Administration | 139,780 | 147,322 | 150,489 |
| 8,790,527 | 9,623,015 | | 8,859,500 | 7,123,434 | 9,250,861 |
| | | Strategic Housing Services | | | |
| 419,543 | 485,497 | Advice, Registers & Tenant Selection | 715,830 | 665,119 | 681,991 |
| 217,026 | 201,203 | Void Property Management & Lettings | 212,220 | 181,031 | 184,820 |
| 9,700 | 5,120 | Homelessness Hostels | 5,120 | 5,120 | 5,248 |
| 155,194 | 175,717 | Supported Housing Management | 159,700 | 153,752 | 157,954 |
| 426,311 | 527,717 | Strategic Support to the HRA | 382,340 | 467,493 | 476,346 |
| 1,227,774 | 1,395,255 | | 1,475,210 | 1,472,515 | 1,506,359 |
| | | Community Services | | | |
| 938,878 | 883,927 | Sheltered Housing | 904,640 | 734,460 | 872,642 |
| | | Other Items | | | |
| 5,638,889 | 5,640,147 | Depreciation | 5,525,000 | 5,528,730 | 5,528,730 |
| (45,515) | 5,059,974 | Revaluation and other Capital items | 0 | 0 | 0 |
| 163,276 | 160,590 | Debt Management | 150,000 | 150,000 | 150,000 |
| 343,578 | 36,359 | Other Items | 402,380 | 403,543 | 402,380 |
| 17,057,407 | 22,799,267 | Total Expenditure | 17,316,730 | 15,412,682 | 17,710,972 |
| (31,991,396) | (32,532,978) | Income | (33,136,660) | (33,484,159) | (33,641,058) |
| (14,933,989) | (9,733,711) | Net Cost of Services(per inc & exp a/c) | (15,819,930) | (18,071,476) | (15,930,086) |
| 258,720 | 251,530 | HRA share of CDC | 256,800 | 251,530 | 256,800 |
| (14,675,269) | (9,482,181) | Net Cost of HRA Services | (15,563,130) | (17,819,946) | (15,673,286) |
| (456,206) | (598,260) | Investment Income | (598,260) | (598,260) | (598,260) |
| 5,159,240 | 5,131,995 | Interest Payable | 5,142,230 | 5,675,260 | 5,142,230 |
| (9,972,235) | (4,948,446) | Deficit for Year on HRA Services | (11,019,160) | (12,742,946) | (11,129,316) |
| 0 | 67,919 | REFCUS - Revenue funded from capital | 75,000 | 75,000 | 75,000 |
| 2,500,000 | 2,500,000 | Contrib to/(Use of) RFFC | 2,500,000 | 2,500,000 | 2,500,000 |
| 7,849,699 | 2,380,528 | Contrib to/(Use of) New Build Reserve | 7,858,504 | 8,530,888 | 8,133,504 |
| (421,229) | 0 | Tfr (fr) to Pensions Reserve | 0 | 0 | 0 |
| 0 | 0 | Tfr (from)/to CAA re: Voluntary Revenue Provision | 10,656 | 1,062,058 | 108,520 |
| 76,058 | 0 | Tfr (from)/to CAA re: Revaluation | 0 | 0 | 0 |
| 0 | 0 | Tfr (from)/to CAA re: REFCUS | 0 | 0 | 0 |
| (30,543) | 0 | Tfr (from)/to CAA re: Intangible assets | 0 | 0 | 0 |
| (1,750) | 0 | Tfr (from)/to CAA re: rev. inc. from sale of asset | 575,000 | 575,000 | 312,292 |
| 0 | 0 | HRA Balance | 0 | (0) | (0) |
| (2,500,000) | (2,500,000) | Balance Brought Forward | (2,500,000) | (2,500,000) | (2,500,000) |
| (2,500,000) | (2,500,000) | Balance Carried Forward | (2,500,000) | (2,500,000) | (2,500,000) |

| 2018-19 Actual £ | 2019-20 Projection £ | Analysis | 2020-21 Estimate £ | 2020-21 Projection £ | 2021-22 Estimate £ |
|------------------------|----------------------------|----------------------------------|--------------------------|----------------------------|--------------------------|
| | | Borough Housing Services | | | |
| (29,236,342) | (29,570,473) | Rent Income - Dwellings | (29,977,450) | (29,967,996) | (30,417,516) |
| (208,349) | (208,349) | Rent Income - Rosebery Hsg Assoc | (208,350) | (159,003) | (211,475) |
| (206,530) | (225,551) | Rents - Shops, Buildings etc | (316,830) | (316,830) | (321,582) |
| (718,083) | (753,058) | Rents - Garages | (759,740) | (759,740) | (785,571) |
| (30,369,304) | (30,757,431) | Total Rent Income | (31,262,370) | (31,203,569) | (31,736,145) |
| (140,122) | (113,577) | Supporting People Grant | (144,180) | (144,180) | (144,180) |
| (1,023,033) | (1,098,353) | Service Charges | (1,116,020) | (1,114,559) | (1,136,108) |
| (9,144) | (15,339) | Legal Fees Recovered | (28,840) | 0 | (28,840) |
| (51,614) | (53,277) | Service Charges Recovered | (57,730) | (506,317) | (58,769) |
| (398,179) | (495,001) | Miscellaneous Income | (527,520) | (515,534) | (537,015) |
| (31,991,396) | (32,532,978) | Total Income | (33,136,660) | (33,484,159) | (33,641,058) |

Council (5 Feb 2020)

Council 10 Feb 2021

| GENERAL FUND SUMMARY | Estimate 2020-21 £ | Projection 2021-22 £ | Projection 2022-23 £ | Projection 2023-24 £ | Projection 2024-25 £ | Projection 2025-26 £ |
|--|--------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Directorates - Net Expenditure | | | | | | |
| Strategy Directorate | | | | | | |
| Services Directorate | | | | | | |
| Resources Directorate | | | | | | |
| Community Services | | | | | | |
| Corporate Services | (314,990) | (791,000) | (890,000) | (896,000) | (931,840) | (969,114) |
| Development | 0 | 0 | 0 | 0 | 0 | 0 |
| Planning and Regeneration | 0 | 0 | 0 | 0 | 0 | 0 |
| Environment | 3,142,170 | 3,518,000 | 3,525,000 | 3,583,000 | 3,726,320 | 3,875,373 |
| Managing Director | 11,556,920 | 11,788,000 | 11,581,000 | 11,390,000 | 11,845,600 | 12,319,424 |
| Resources | 783,410 | (560,000) | (555,000) | (549,000) | (570,960) | (593,798) |
| Finance | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Directorate Level | 11,820,880 | 6,364,000 | 6,395,000 | 8,404,000 | 8,740,160 | 9,089,766 |
| Provisional Growth bids not yet included in Directorate budgets | 26,988,390 | 20,319,000 | 20,056,000 | 21,932,000 | 22,809,280 | 23,721,651 |
| Provisional savings not yet removed from Directorate budgets | 964,000 | 3,114,327 | 2,072,206 | 2,300,792 | 1,964,168 | 1,964,168 |
| Potential increase in Pension contributions following valuation | (2,471,425) | (4,840,400) | (5,523,650) | (6,034,550) | (6,627,300) | (6,627,300) |
| Prepayment of Secondary pension Fund contributions | 0 | 0 | 0 | 0 | 0 | 0 |
| Depreciation (contra to directorate budgets) | (8,813,830) | (8,791,000) | (8,791,000) | (8,791,000) | (8,791,000) | (8,791,000) |
| Directorate level excluding depreciation | 16,667,135 | 9,801,927 | 7,813,556 | 9,407,242 | 9,355,148 | 10,267,519 |
| External interest (receivable)/payable (net) | (1,172,935) | (682,726) | 497,515 | 465,649 | 355,909 | 127,824 |
| Interest payable to Housing Revenue Account | 531,550 | 481,700 | 450,450 | 450,450 | 450,450 | 450,450 |
| Minimum Revenue Provision | 1,639,171 | 1,534,915 | 2,553,942 | 3,340,805 | 4,134,636 | 7,632,947 |
| Revenue income from sale of assets | 0 | 0 | 0 | 0 | 0 | 0 |
| Revenue Contributions to Capital Outlay (RCCO) | 0 | 0 | 0 | 0 | 0 | 0 |
| Met from: Capital Schemes reserve | 0 | 0 | 0 | 0 | 0 | 0 |
| Other reserves | 537,000 | 537,000 | 537,000 | 537,000 | 537,000 | 537,000 |
| General Fund | 0 | 0 | 0 | 0 | 0 | 0 |
| Total before transfers to and from reserves | 18,201,921 | 11,672,816 | 11,852,463 | 14,201,146 | 14,833,143 | 19,015,740 |
| Transfers to and from reserves | | | | | | |
| Capital Schemes reserve | | | | | | |
| Funding of Revenue Contribution to Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 |
| Contribution in year | 0 | 0 | 0 | 0 | 0 | 0 |
| Budget Pressures Reserve | 0 | 0 | 0 | 0 | 0 | 0 |
| Business Rates Equalisation reserve | (946,454) | (17,640,274) | 2,005,920 | 68,094 | 7,456 | 7,456 |
| Car Park Maintenance reserve | 272,950 | 63,000 | 168,000 | 225,000 | 283,000 | 283,000 |
| Election Costs reserve | 62,500 | 63,000 | 63,000 | 63,000 | 63,000 | 63,000 |
| Insurance reserve | 0 | 0 | 0 | 0 | 0 | 0 |
| IT Renewals reserve | 542,710 | 543,000 | 543,000 | 543,000 | 543,000 | 543,000 |
| Invest to Save reserve | (10,000) | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 |
| Energy Management reserve | 0 | 0 | 0 | 0 | 0 | 0 |
| New Homes Bonus reserve | 351,019 | (298,000) | 113,000 | 0 | 0 | 0 |
| On Street Parking reserve | (260,070) | (260,000) | (260,000) | (260,000) | (260,000) | (260,000) |
| Pensions Reserve (Statutory) | 0 | 0 | 0 | 0 | 0 | 0 |
| Recycling Reserve | 0 | 0 | 0 | 0 | 0 | 0 |
| Spectrum reserve | 188,843 | 193,000 | 196,000 | 200,000 | 204,000 | 204,000 |
| Carry Forward Items | 0 | 0 | 0 | 0 | 1 | 1 |
| Other reserves | (477,090) | 112,000 | 115,000 | 118,000 | 118,000 | 118,000 |
| Total after transfers to and from reserves | 17,926,329 | (5,301,458) | 15,046,383 | 15,408,240 | 16,041,600 | 20,224,197 |
| Business Rates Retention Scheme payments | | | | | | |
| Business Rates tariff payment | 33,119,290 | 31,844,000 | 31,200,000 | 31,800,000 | 32,500,000 | 33,150,000 |
| Business Rates - levy / (safety net) payment to/ (From) MHCLG | 810,933 | 100,000 | 0 | 0 | 0 | 0 |
| Non specific government grants | | | | | | |
| s31 grant re BRR scheme | (1,959,000) | (1,308,138) | 0 | 0 | 0 | 0 |
| s31 grant re Council Tax | 0 | (100,000) | 0 | 0 | 0 | 0 |
| Reduction to SFA following fair funding review | 0 | 0 | 441,460 | 588,641 | 735,760 | 735,760 |
| COVID Funding | 0 | (622,690) | 0 | 0 | 0 | 0 |
| Other grant - SFA multiplier compenation & lower tier services | 0 | (389,546) | 0 | 0 | 0 | 0 |
| New Homes Bonus grant | (851,019) | (192,251) | (113,000) | 0 | 0 | 0 |
| GUILDFORD BOROUGH COUNCIL NET BUDGET | 49,046,533 | 24,029,917 | 46,574,843 | 47,796,881 | 49,277,360 | 54,109,957 |
| Parish Council Precepts | 1,876,544 | 1,935,225 | 0 | 0 | 0 | 0 |
| TOTAL NET BUDGET | 50,923,077 | 25,965,142 | 46,574,843 | 47,796,881 | 49,277,360 | 54,109,957 |
| Business Rates - retained income | (34,713,245) | (33,727,000) | (34,200,000) | (34,900,000) | (35,600,000) | (36,312,000) |
| Revenue support grant | 0 | 0 | 0 | 0 | 0 | 0 |
| Collection Fund (surplus)/deficit - Business Rates | (4,140,430) | 20,120,077 | 0 | 0 | 0 | 0 |
| Collection Fund (surplus)/deficit - Council Tax | 0 | (30,274) | 43,020 | 43,020 | 0 | 0 |
| COUNCIL TAX REQUIREMENT | 12,069,402 | 12,327,945 | 12,417,863 | 12,939,901 | 13,677,360 | 17,797,957 |
| Council tax requirement excluding Parish Precepts | 10,192,858 | 10,392,720 | 12,417,863 | 12,939,901 | 13,677,360 | 17,797,957 |
| Tax base | 57,645.39 | 57,159.40 | 57,902.44 | 58,812.32 | 59,706.72 | 60,446.32 |
| Band D Tax (Borough Only) | 176.82 | 181.82 | 214.46 | 220.02 | 229.08 | 294.44 |
| % Increase | 2.91% | 2.83% | 17.95% | 2.59% | 4.12% | 28.53% |
| Band D Tax (incl Parishes) | 209.37 | 215.68 | 214.46 | 220.02 | 229.08 | 294.44 |
| Target increase per annum | 1.90% | 2.83% | 1.94% | 1.94% | 1.94% | 1.94% |
| Council tax @ target increase | 176.82 | 181.82 | 185.35 | 188.94 | 192.61 | 196.35 |
| Borough Council demand for target tax rise | 10,192,858 | 10,392,720 | 10,732,060 | 11,112,180 | 11,500,020 | 11,868,340 |
| Current demand | 10,192,858 | 10,392,720 | 12,417,863 | 12,939,901 | 13,677,360 | 17,797,957 |
| Cumulative Budget Gap | -0 | 0 | 1,686,000 | 1,828,000 | 2,177,000 | 5,930,000 |
| In year budget gap | -0 | 0 | 1,686,000 | 142,000 | 349,000 | 3,753,000 |

| | current 2021-22 From 1 April 2021 £ | amendment 2021-22 From 1 April 2021 £ |
|---|--|--|
| Approved under Delegated Authority | | |
| Guildford Crematorium | | |
| Cremation Fees | | |
| For the cremation of a person whose age at the time of death exceeded 18 years (incl medical referee fees) | 895.00 | 925.00 |
| Saturday cremation (09:00 am - 12 noon) | 1,060.00 | 1,200.00 |
| Service of double or additional length; per 45 minutes additional fee of: | 218.00 | 250.00 |
| Urns and Containers | | |
| Wooden Casket | 75.00 | 76.00 |
| Memorials and Inscriptions | | |
| Entries in the Book of Remembrance | | |
| Motif | 80.00 * | 78.00 * |
| Additional Lines | 18.00 * | 17.00 * |
| Replicas of entries in Book of Remembrance Memorial Cards | | |
| Motif | 80.00 * | 78.00 * |
| Additional Lines | 18.00 * | 17.00 * |
| Miniature Books of Remembrance | | |
| Motif | 80.00 * | 78.00 * |
| Additional Lines | 18.00 * | 17.00 * |
| Seats | | |
| Replacement or additional seat plaque 6" x 2" | 101.00 * | 150.00 * |
| Sundials | | |
| Sundial Tablets Older style- Lower Tablet (when available) | 660.00 | 670.00 |
| Use of Chapel for Memorial Service (no cremation) | 510.00 | 625.00 |
| Cemeteries | | |
| Resident | | |
| In an earthen grave 6ft x 3ft - Children's section | 925.00 | free of charge |
| Memorials | | |
| Additional inscription on an existing memorial | 116.00 | free of charge |
| Cemeteries - Non Residents of Guildford Borough Fees | | |
| Guildford, Stoke New and Old Cemeteries - Interments | | |
| The fee for interment apply only between the hours of 10am and 5pm on a weekday. Should the interment take place outside the stipulated times than an additional fee is payable of: | 485.00 | 450.00 |

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